

IMPORTANT	<p style="text-align: center;">URGENT</p> <p style="text-align: right;">I</p> <p>Activities: crises, deadlines, problems Things that require immediate attention.</p> <p>Results: stress- and crisis management</p>	<p style="text-align: center;">NOT URGENT</p> <p style="text-align: right;">II</p> <p>Activities: planning, preparations, preventions, building relationships</p> <p>Results: balance, working from vision, under control, discipline</p>
	NOT IMPORTANT	<p style="text-align: right;">III</p> <p>Activities: interruptions</p> <p>Results: short term focus, small crisis management (usually in combination with taking up the role of victim)</p>